

Dear Member

NOTIFICATION OF ANNUAL GENERAL MEETING - BERKSHIRE BRANCH

I have pleasure in drawing your attention to the Annual General Meeting of the Berkshire Branch which will be held on **21st June, 2006** in the Palmer Building, Room 105, at the University of Reading, commencing at 8pm.

I would be grateful if you could make every effort to attend this important event in our calendar.

AGENDA

1. Apologies for Absence
2. Minutes of the last AGM
3. Matters arising
4. Officers' Reports
 - Chairman's Report
 - Secretary's Report
 - Treasurer's Report
 - Other Officers' Reports
5. Election of Officers and Committee Members for 2006 to 2007
6. Programme 2006/2007
7. Any Other Business
8. Date of the next Committee Meeting
9. Date of the next AGM

Copies of the last AGM Minutes and Officers' reports will be distributed at the AGM. To facilitate members that are unable to attend, the Secretary shall, on request, be pleased to forward copies of these documents.

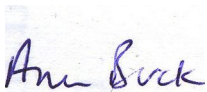
Cheese and wine will be provided at the meeting.

Your branch committee needs your support to continue in its work for all members. We urgently need new committee members to help us run our events as in previous years. We would be grateful for all nominations to join the committee using the forms included.

Optional additional information about key events

For details of all our events see our website <http://berkshire.bcs.org.uk/>

Yours sincerely,



Ann Buck
Honorary Secretary

NOTIFICATION OF THE ANNUAL GENERAL MEETING – 2006

The Annual General Meeting of the Berkshire Branch of the British Computer Society will be held on 21st, June 2006 in the Palmer Building Room 105 at the University of Reading, commencing promptly at 8 pm.

Nominations are sought for the Offices of:

Chairman
Secretary
Treasurer
Education Liaison Officer
Membership Secretary
Webmaster
etc

and also for membership of the Committee. A nomination form for this purpose is enclosed.

The previous year's committee is listed in full below. The positions marked with an asterisk will become vacant, to be filled at this AGM from nominations received. Please note that, according to Branch rules, nominations for the election of Branch Officers and Committee members must be signed by two Branch members and lodged with the Secretary (Name and address) at least 14 days before the date fixed for the Annual General Meeting, that is before the 7th June 2006. The consent of the nominee must be lodged with the nomination.

Last Year's Committee

*Andrew Fieldsend	(Chairman)
*Ann Buck	(Secretary)
*Chris Rayner	(Treasurer) & (Membership Secretary)
*Mike Underwood	(Education Liaison Officer)
*Prasanya Sahadevan	(YPG Representative)
*Steve Tayler	(PR Officer)
*Peter Strobe	(Events Co-ordinator)
*Chris Dawe	(Committee Member)
*Paul Lewis	(Committee Member)
*Barry Chandler	(Webmaster)

BRITISH COMPUTER SOCIETY - BERKSHIRE BRANCH

Nominations for the Branch Committee for 2006/2007

Please use **BLOCK CAPS**
for this column

Nomination for the position of:		
Nominator	Signature	Membership Number
Secunder	Signature	Membership Number
Nominee	Signature	Membership Number
Date		

THIS FORM MUST BE LODGED WITH THE BRANCH SECRETARY AT LEAST FOURTEEN DAYS BEFORE THE DATE FIXED FOR THE ANNUAL GENERAL MEETING, THAT IS BY 7th June 2006 , AT THE FOLLOWING ADDRESS:

Ann Buck
Mountain Ash
North Road
Widmer End
High Wycombe
Bucks
HP15 6ND

[Mailto:Ann.Buck@bcs.org.uk](mailto:Ann.Buck@bcs.org.uk)